

**STANDARD LETTER OF AGREEMENT BETWEEN
THE UNITED NATIONS DEVELOPMENT PROGRAMME AND
WOMEN'S ISSUES NETWORK, BELIZE
TO CARRY OUT ACTIVITIES
WHEN UNDP PROVIDES SUPPORT SERVICES TO THE STRENGTHENING WOMEN'S
REPRESENTATION IN NATIONAL LEADERSHIP PROJECT**

Dear Madam,

1. Reference is made to the consultations between officials of the United Nations *Development Programme* (hereinafter referred to as "UNDP") in Belize and officials of Women's Issues Network Belize (hereinafter referred to as "WIN Belize") with respect to the realization of activities by *WIN BELIZE* in the implementation of the UNDP support services to the project 00083501 Strengthening Women's Representation in National Leadership in Belize, as specified in Attachment 1: Project Document, to which UNDP has been selected as a responsible party.
2. In accordance with the LOA signed between the implementing partner and UNDP for support services and with the following terms and conditions, we confirm our acceptance of the activities to be provided by *UNDP* towards the project, as specified in Attachment 2: Description of Activities (hereinafter referred to as "Activities"). Close consultations will be held between *WIN Belize* and UNDP on all aspects of the Activities.
3. The UNDP office will provide at the request of WIN Belize, the following support services for the activities of the project:
 - a. Contract Management for the "Revising Legislation Governing Elections and for Developing a National Governance Framework".
4. The relevant provisions of the UNDP Standard Basic Assistance Agreement with the Government of Belize signed on 25th August, 1982 (the "SBAA"), including the provisions on liability and privileges and immunities, shall apply to the provision of such support services. WIN Belize shall retain overall responsibility for the NGO Implemented project. The responsibility of the UNDP country office for the provision of the support services described herein shall be limited to the provision of such support services detailed in the annex to the programme support document or project document.
5. Any claim or dispute arising under or in connection with the provision of support services by the UNDP country office in accordance with this letter shall be handled pursuant to the relevant provisions of the SBAA.
6. Upon signature of this Letter, UNDP will make payments on behalf of WIN Belize, according to the schedule of payments specified in the consultant's contract
7. Any changes to the LOA between the implementing partner and UNDP for support services which would affect the work being performed by UNDP in accordance with Attachment 2 shall be recommended only after consultation between the parties.
8. For any matters not specifically covered by this Letter, the Parties would ensure that those matters shall be resolved in accordance with the appropriate provisions of the LOA for support services and any revisions thereof and in accordance with the respective provisions of the *Financial Regulations and Rules of UNDP*.

9. The arrangements described in this Letter will remain in effect until the end of the project, or the completion of Activities according to Attachment 2, or until terminated in writing (with 30 days' notice) by either party.

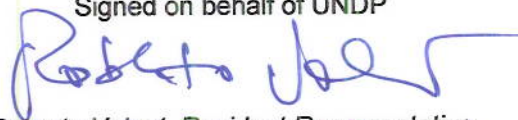
10. Any amendment to this Letter shall be effected by mutual agreement, in writing,

11. All further correspondence regarding this Letter, other than signed letters of agreement or amendments thereto should be addressed to *Mr. Roberto Valent, UNDP Resident Representative*.

12. Any dispute between the UNDP and WIN Belize arising out of or relating to this Letter which is not settled by negotiation or other agreed mode of settlement, shall, at the request of either party, be submitted to a Tribunal of three arbitrators. Each party shall appoint one arbitrator, and the two arbitrators so appointed shall appoint a third arbitrator, who shall be the chairperson of the Tribunal. If, within 15 days of the appointment of two arbitrators, the third arbitrator has not been appointed, either party may request the President of the International Court of Justice to appoint the arbitrator referred to. The Tribunal shall determine its own procedures, provided that any two arbitrators shall constitute a quorum for all purposes, and all decisions shall require the agreement of any two arbitrators. The expenses of the Tribunal shall be borne by the parties as assessed by the Tribunal. The arbitral award shall contain a statement of the reasons on which it is based and shall be final and binding on the parties.

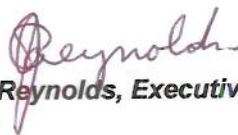
13. If you are in agreement with the provisions set forth above, please sign and return to the office two copies of this Letter. Your acceptance shall thereby constitute the basis for UNDP's support in the implementation of the project.

Yours sincerely,
Signed on behalf of UNDP



Roberto Valent, Resident Representative
12/01/15

Signed on behalf of WIN Belize



Carolyn Reynolds, Executive Director/ Project Manager
12/01/15

Attachment 1

PROJECT DOCUMENT

Abstract

DESCRIPTION OF SERVICES

Programme project number: 00000001 Programme/project title: Strengthening Women's Representation

Nature of Support to be performed by UNDP BELIZE

Activities to be covered out by UNDP BELIZE:

Facilitate the finalization of the Revision to Legislation Governing Election Machinery by coordinating with various stakeholders (Ministry of National Consultations of the ROPM and on the Development of Temporary Judicial Constituency Framework on Proposed Amendments) under the contract dated June 29th, 2013 to finalise the recommendations of the Technical Working Group.

Facilitate the submission and acceptance of final submissions for the membership to the Representation of the People (Women's Franchise) Bill.

Work to be performed by WDA Belize:

Facilitate the meetings of the Technical Working Group to discuss the progress on the revision of the legislation on the revision of the legislation governing and legislative support for meeting self-reliance of the women's group training to have a legislative policy changes with a political parties to ensure the technical delivery of the structure of these parties in a position of leadership and coordination the activities of the government framework and the provision of legislative changes with the technical and legislative support and legislative support to the activities of the changes.

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5. Any claim or dispute arising under or in connection with the provision of support services by the UNDP country office in accordance with this letter shall be handled pursuant to the relevant provisions of the SBAA.
6. Upon signature of this Letter, UNDP will make payments on behalf of WIN Belize, according to the schedule of payments specified in the consultant's contract.
7. Any changes to the LOA between the implementing partner and UNDP for support services which would affect the work being performed by UNDP in accordance with Attachment 2 shall be recommended only after consultation between the parties.
8. For any matters not specifically covered by this Letter, the Parties would ensure that those matters shall be resolved in accordance with the appropriate provisions of the LOA for support services and any revisions thereof and in accordance with the respective provisions of the *Financial Regulations and Rules of UNDP*.